

## GUIDELINES FOR THE SUBMISSION OF RECORDS

These guidelines apply from May 1st 2015.

The following categories give some indication of the types of records required for each species.

### RECORDS OF NATIONAL RARITIES

Records currently assessed by the British Birds Rarities Committee (BBRC) require a full description. Description forms are available from the BBRC website or from the relevant County Recorder, who will forward the completed forms to the BBRC. Records can also be submitted online ([www.bbrc.org.uk](http://www.bbrc.org.uk)).

### COUNTY RECORDS (INCLUDING COUNTY RARITIES)

(a) **Species or subspecies** (latter in *italics*) **requiring descriptions** (all records required).

Tundra Bean Goose ( <i>rossicus</i> )	Ring-billed Gull
Taiga Bean Goose ( <i>fabalis</i> )	Kumlien's Gull ( <i>kumlieni</i> )
Greenland White-fronted Goose ( <i>flavirostris</i> )	Nightjar
Pale-bellied Brent Goose ( <i>hrota</i> )	Alpine Swift
American Wigeon	Hoopoe
Green-winged Teal	Bee-eater
Ring-necked Duck	Red-footed Falcon
Ferruginous Duck	Ring-necked Parakeet
Lesser Scaup	Golden Oriole
Eider	Red-backed Shrike
Long-tailed Duck	Great Grey Shrike (must exclude other possible races/forms)
Surf Scoter	Woodchat Shrike
Velvet Scoter	Hooded Crow
Red-throated Diver	Penduline Tit
Black-throated Diver	Continental Coal Tit ( <i>ater</i> )
Great Northern Diver	Willow Tit (should include call)
Fulmar	Short-toed Lark
Sooty Shearwater	Woodlark
Manx Shearwater	Shore Lark
Storm Petrel	Red-rumped Swallow
Leach's Petrel	Pallas's Warbler
Night-heron	Yellow-browed Warbler
Cattle Egret	Scandinavian Chiffchaff ( <i>abietinus</i> )
Purple Heron	Siberian Chiffchaff ( <i>tristis</i> )
White Stork	Barred Warbler
Glossy Ibis	Dartford Warbler
Slavonian Grebe	Icterine Warbler
Honey-buzzard	Blyth's Reed Warbler
Black Kite	Marsh Warbler
White-tailed Eagle	Rose-coloured Starling
Montagu's Harrier	Dipper
Goshawk	Red-spotted Bluethroat ( <i>svecica</i> )
Rough-legged Buzzard	White-spotted Bluethroat ( <i>cyaneacula</i> )
American Golden Plover	Red-breasted Flycatcher
Kentish Plover	Grey-headed Wagtail ( <i>thunbergi</i> )
Purple Sandpiper	Richard's Pipit
White-rumped Sandpiper	Common Rosefinch
Buff-breasted Sandpiper	Northern Bullfinch ( <i>pyrrhula</i> )
Pectoral Sandpiper	Twite
Red-necked Phalarope	Greenland Redpoll ( <i>rostrata</i> )
Grey Phalarope	Arctic Redpoll
Pomarine Skua	Serin
Arctic Skua	Snow Bunting
Long-tailed Skua	Lapland Bunting
Puffin	Curlew
Razorbill	Little Bunting
Little Auk	
Guillemot	
White-winged Black Tern	
Roseate Tern	
Sabine's Gull	

In addition, any County first (species or subspecies) is required.

(b) **Scarce or uncommon species** (all records required).

(c) **Common or abundant species** (selected records required).

- (1) All records of confirmed breeding or birds holding territory.
- (2) All significant counts of roosts or flocks.
- (3) Earliest and latest records for migrants.
- (4) Migration or weather-related movements.

(d) **Feral birds and escapes/suspected escapes** (all records required).

(e) **Hybrids** (all records required).

#### **Submission forms for species requiring full descriptions**

These can be obtained from the County Recorder and also from the Club website. Please note that the 'local rarities form' on birdtrack is NOT considered an acceptable vehicle for submission at present. The following information is required:

- (1) Name of observer (address and telephone number) and names of other observers.
- (2) Who found and identified the bird and any who disagree with the identification?
- (3) Date, time of day and duration of observation.
- (4) An indication of weather and light conditions.
- (5) Optical aids used and distance of the bird(s) from the observer.
- (6) Identification of species, including where possible an estimate of sex and age.
- (7) An accurate, concise description made at the time of sighting, or as soon as possible afterwards, and preferably before referral to a field guide.
- (8) An indication of previous experience of the species and possible confusion species.

#### **Submitting records**

Records can be submitted to the County Recorder by email or on paper.

#### **Submitting records by Email**

Due to an increasing volume of records being submitted, the task of processing them has become extremely arduous. The Club encourages as many members as possible to submit their records using the Club's spreadsheet by Email to the County Recorder, as this greatly reduces the work involved. The spreadsheet can be downloaded from the CBC website or is available by Email from the County Recorder.

#### **Records of rare breeding birds**

The Cambridgeshire Bird Club places great importance on the collection of sound data on rare breeding birds. These data are submitted annually to the Rare Breeding Birds Panel (RBBP) for inclusion in their annual national report, published in *British Birds*. These records are treated in strict confidence. We encourage all observers to pass such records to the County Recorder.